

## WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

### ***Our Mission***

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

#### Board of School Directors

Daniel K. Snyder, Esq. President  
Mr. John A. Larkin, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Kurt Althouse, Esq.  
Jana R. Barnett, Esq.  
Mr. Randall E. Hinsey, Jr.  
Mrs. Joanne E. McCready  
Mr. Gregory L. Portner  
Mrs. Lynn T. Sakmann

#### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Dr. Pamela R. Pulkowski, Assistant Superintendent  
Ms. Kathleen A. Garman, Director of Human Resources

#### Ex Officio Member

Dr. Helen H. Larson, Superintendent

### **SCHOOL BOARD WORK SESSION**

Monday, May 19, 2008 – 6:00 P.M.

Community Board Room

#### **OPENING**

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

#### **ANNOUNCEMENT OF MEETINGS**

- Regular Board Meeting – **Tuesday**, May 27, 2008, 7:30 p.m., Community Board Room, JSHS
- Change in December 1, 2008 Reorganization meeting date.

#### **RECOGNITION**

- *Honoring Retirees – Amy Beadle, Maureen Nolan, Patsy Sabold, Cheryl Lotz, and Willard Ramsey*
- *Clare Benz, PTA President*
- *John Thomas, “Lifetime Service to Wrestling” Award, National Wrestling Hall of Fame*

#### **PRESENTATIONS**

- *Building Updates – Dr. Speace, Mrs. Simyak, Mrs. Whye*

- V. Public Comment on Agenda Items

**May 19, 2008 Board Work Session  
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**BOARD ACTION**  
Information Item  
5/19/2008 Meeting

**BOARD LIAISON REPORTS**

- Board Liaison Reports/Additional Meeting Reports
- Personnel – Mr. Larkin/Mrs. McCready
  - Curriculum – Mrs. Sakmann/Mr. Larkin
  - Finance – Mr. Larkin/Mr. Fitzgerald/Mr. Portner
  - Facilities – Mrs. McCready/Mr. Althouse
  - Technology – Mr. Fitzgerald/Mr. Hinsey
  - Policy – Mrs. Barnett/Mr. Portner
  - Berks Career & Technology Center – Mr. Snyder/Mr. Portner
  - Berks County Intermediate Unit – Mr. Hinsey
  - Earned Income Tax – Mrs. Barnett/Mrs. McCready
  - Legislative/PSBA – Mr. Fitzgerald
  - Wyomissing Area Education Foundation – Mrs. Sakmann
  - Joint Boroughs/District – Mr. Snyder/Mr. Hinsey

**MINUTES**

- I. Approve Board Meeting Minutes (included in May 27, 2008 packet) Board Motion  
5/27/2008 Meeting
- April 21, 2008 Work Session
  - April 28, 2008 Regular Board Meeting

**PERSONNEL**

- I. Approve May 2008 Personnel Report (Report attached.) Board Motion  
5/27/2008 Meeting

**CURRICULUM**

- I. Field Trip Update – Dr. Cyndi Space Information Item  
5/19/2008

**FINANCE/BUSINESS OFFICE**

- I. Approval of Final General Fund Budget for 2008-09. Board Motion  
5/27/2008 Meeting

The Final General Fund Budget for the following expenditures is recommended for approval:

1000 Instruction .....	\$14,751,685
2000 Supporting Services .....	9,299,679
3000 Operation of Non-Instructional Services .....	264,693
4000 Facilities, Acquisition & Construction .....	-0-
<u>5000 Financing Uses .....</u>	<u>4,458,961</u>
TOTAL GENERAL BUDGET EXPENSES .....	\$28,775,018

and that the Board re-enact the following local taxes for the 2008-2009 school year:



**May 19, 2008 Board Work Session  
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**BOARD ACTION**

*Background Information: This approval will allow the contract for therapy services to extend through June 30, 2010 which will maintain the current hourly rate of \$57. Austill's Rehabilitation Services, Inc., has provided therapy services to the district since 1997.*

- |       |  |                                   |
|-------|--|-----------------------------------|
| VIII. | Approve Submission of 2007 Delinquent Per Capita tax in the amount of \$8,338 to Statewide Tax Recovery.   | Board Motion<br>5/27/2008 Meeting |
| IX.   | Approve BCIU Agreement Rates for 2008-09 programs and services – Early Intervention, Information Technology, Special Education, and Alternative Education and Emotional Support. | Board Motion<br>5/27/2008 Meeting |
| X.    | Appoint School Board Treasurer for the term July 1, 2008 to June 30, 2009 with no wage payments.   | Board Motion<br>5/27/2008         |
| XI.   | Approve Tuition Rates for 2007-08 - \$9,604.31 elementary, \$10,661.07 secondary.  | Board Motion<br>5/27/2008         |
| XII.  | Approve firm for legal representation and school solicitor for the 2008-09 school year in accordance with the terms of agreement.  | Board Motion<br>5/27/2008         |
| XIII. | Athletic Budget Presentation   | Information Item<br>5/19/2008     |
| XIV.  | Food Service Budget Presentation   | Information Item<br>5/19/2008     |

**FACILITIES**

**SCHOOL ACTIVITIES & ATHLETICS**

**TECHNOLOGY**

**SUPERINTENDENT'S OFFICE**

- |     |  |                               |
|-----|--|-------------------------------|
| I.  | Energy Savings Update – Mr. Chris Nugent         | Information Item<br>5/19/2008 |
| II. | Strategic Plan Update – Mr. Roberts & Mrs. Davis | Information Item<br>5/19/2008 |

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**BOARD ACTION**

- |      |  |                           |
|------|--|---------------------------|
| III. | First Reading of Revised Policies –<br>Policy 601 – Objectives<br>Policy 602 – Budget Planning<br>Policy 606 – Tax Collection  | Board Motion<br>5/19/2008 |
| IV.  | Special Education Strategic Plan Submission to PDE.  | Board Motion<br>5/27/2008 |
| V.   | Ratify homebound instruction for one elementary student,<br>ID#, 202844 effective April 28, 2008, for a maximum of 5 hours<br>per week, for a minimum of three weeks based upon verification<br>of continued need. | Board Motion<br>5/27/2008 |

**ADMINISTRATIVE REPORTS**

- |    |                    |                               |
|----|--------------------|-------------------------------|
| I. | Treasurer’s Report | Information Item<br>5/27/2008 |
|----|--------------------|-------------------------------|

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC PARTICIPATION**

- Recognition of Visitors  
*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**ADJOURNMENT**

**EXECUTIVE SESSION (IF NEEDED)**

**PERSONNEL REPORT**

- I. Approve Professional Staff Retirement – **Amy L. Beadle**, Secondary Science Teacher at the JSHS, effective the end of the 2007-08 school year.
- II. Approve Professional Staff Resignation – **Elizabeth T. Kirchner**, Secondary Science Teacher at the JSHS, effective June 11, 2008.
- III. Ratify Support Staff Resignation – **Marcia Gruver, Jr./Sr.** High School Guidance Department Secretary, effective May 14, 2008.
- IV. Ratify FMLA:
  - a. **Barbara Brehony**, Elementary Secretary at WHEC, a family and medical leave of absence effective April 28-May 2 and May 15, 2008, with an anticipated return of one to two weeks.
  - b. **John Clauss**, Instructional Technology Specialist at the JSHS, a family and medical leave of absence effective April 11 - 17, 2008.
  - c. **Barbara Lofgren**, Elementary Teacher at WREC, a family and medical leave of absence effective April 30 - June 11, 2008.
  - d. **Barry Matz**, Custodian/Inventory Specialist, a family and medical leave of absence effective May 5 - 16, 2008.
- V. Approve FMLA/Child Rearing Leave – **Jessica Lenge**, Special Education Teacher at WHEC, a family and medical leave of absence effective on or about October 24, 2008 and returning the start of the 2009-10 school year.
- VI. Ratify Effective Date for FMLA/Child Bearing Leave – **Melissa Devlin**, Secondary English Teacher, began her leave on April 22, 2008.

*Background Information: On January 28, 2008, the School Board approved the leave request for Ms. Devlin to be effective on or about May 5, 2008.*
- VII. Approve Change in Part-Time Energy Educator/Manager Stipend – **Chris Nugent**, at an annual stipend of \$21,013 for the 2008-09 fiscal year.

*Background information: A stipend in the amount of \$20,500 was approved at the April 28, 2008 Board meeting.*
- VIII. Ratify Homebound Instructors – **Dorothy Brandt**, elementary teacher at WHEC, and **Amanda Johnson**, elementary teacher at WHEC, to provide homebound instruction for one elementary student ID#202844 for a maximum combined total of 5 hours per week, for a minimum of 3 weeks and based upon verification of continued need for instruction, effective April 28, 2008, at the professional contract rate of \$31.00 per hour.
- IX. Ratify Support Staff Training Outside Contracted Year – **Lauren Yelinek**, full-time Special Education Instructional Aide at WHEC, VB training, April 18, 2008, 6 hours at her approved hourly rate.
- X. Ratify Support Teacher – **Erin Tyrrell**, support teacher to Jo Ellen Cobb, Elementary Teacher at WHEC, for the 2007-08 school year, with a \$500.00 stipend.

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- XI. Ratify/Approve Support Staff Unpaid Leave Requests:
  - a. **Cheryl Davis**, Part-time Teacher's Instructional Aide at WHEC, unpaid leave November 10-14, 2008.
  - b. **Lisa Schlappich**, part-time Special Education Secretary, unpaid leave April 4-18, 2008.
- XII. Approve Department Chair Resignation – **John Yoder**, Science Department Chair, effective June 30, 2008.
- XIII. Approve Supplemental Activity Advisor Resignations effective the end of the 2007-08 school year:
  - a. **Corinne Fecho Yanes**, Co-Advisor, Debate Club
  - b. **Marsha Long**, Co-Advisor, Cultural Club
  - c. **Jennifer Pors, Jr.** High Drama Director
  - d. **Maureen Nolan**, Quiz Bowl Co-Advisor
- XIV. Ratify Supplemental Activity Co-Advisors for the Homework Club at WREC for the 2007-08 school year, 19 points, \$1,500 shared as follows:
  - a. **Mary Hedbavny** - \$127.50
  - b. **Erika Homan** - \$127.50
  - c. **Jennifer Wolfe** - \$382.50
  - d. **Diana Swavely** - \$892.50
- XV. Approve Proposed Work for Summer 2008 at the approved professional contract rate or support staff hourly rate. (List is included as part of the Board packet.)

*Background Information: These are the tasks that teachers or support staff typically accomplish during the summer at an administrator's request.*
- XVI. Approve additions/deletions to substitute list.
- XVII. Approve additions to district volunteer list.